



☎ 065-245-823 / 085 780 3215 / 081 263 1558
✉ Info@wendyprivateschool.com
admin@wendyprivateschool.com
📍 P.O BOX 2958 Ondangwa

APPLICATION FORM ADMISSION - 2026

(Please complete all sections)

A. PRE-CONDITIONS SECTION

1. Non- Refundable registration fees N\$ 200.00
2. School fees is paid from January – December (Including Holidays)
3. This will be a 12 month contract only. There is need for re-registration for another academic year.
4. In case of examination classes, additional payments maybe required for extra tuition during holidays or exam camping as prescribed school management.
5. All monthly payments must be done. Failure to make complete payments attracts an interest/penalty of N\$300.00 even if some months have been paid.

B. YEAR OF ADMISSION: 2026

Grade Applied:

C. LEARNER PARTICULARS

Names:

Surname:

Date of Birth:

Gender:

M		F	
----------	--	----------	--

Nationality:

Region:

Residential Address:

Postal Address:

Home Language:

Religion:

Critical medical Condition (Attach proof for our attention)

Any relatives/siblings admitted at our school this year?

YES		NO	
-----	--	----	--

Please list them here, with their grades

D. ACADEMIC HISTORY

Current School: _____

Region: _____

Grade: _____

E. TRANSPORT NEEDS

School Bus: ☐ Private Transport: ☐ Footing: ☐

F. WHO REFERRED YOU TO OUR SCHOOL?

Radio: ☐ Flier: ☐ Relative: ☐ Other (specify): ☐

G. PARTICULARS OF PARENTS/ GUARDIAN

Child lives with : Parent(s)	<input type="checkbox"/>	Guardian	<input type="checkbox"/>
------------------------------	--------------------------	----------	--------------------------

MOTHER	FATHER
Title (Mr/Dr,etc) _____ Initials: _____	Title (Mr/Dr,etc) _____ Initials: _____
Name: _____	Name: _____
Surname: _____	Surname: _____
Nationality: _____	Nationality: _____
Town/City /Village: _____	Town/City /Village: _____
Region: _____	Region: _____
Telephone: Home: _____	Telephone: Home: _____
Work: _____	Work: _____
Cell: _____	Cell: _____
Work Place: _____	Work Place: _____
Occupation: _____	Occupation: _____

H. ATTACHMENTS

- certified Copy of birth Certificate
- certified School fees payer ID copy
- School Report
- Passport Photo X1

I. INDEMNITY DECLARATION

In case of trips, tours, excursions or sports outings undertaken by the school, Wendy Private School is absolved in totality against any risk whatsoever that may befall the child during the trip. **NB:** Despite this, the school exercises maximum care, and safety precautions at all times.

Indemnifier name :(Parent name) _____ date: _____

ID No: _____

J. SCHOOL FEES SURETY DECLARATION (only the one to pay school fees)

Surety full name: _____

Occupation: _____

Contact details: _____

Workplace physical Address: _____

Postal Address: _____

Are you the person responsible for paying school fees? ☐

Do you guarantee to pay on time without a push? ☐

Surety signature _____ Date _____

Finance endorsement _____ Date _____